



CREDIT APPLICATION

Client Details:

Registered Business Name:			
Trading Name:			
Trustee Name:			
Trading Address:			
Postal Address:			
Registered Office & Address:			
Business Phone Number:		Email:	

ABN No:		ACN No:		
Bank Name:		Branch:		
Date of Incorporation:		Contact Name (Accounts):		
Date Business Commenced:		Phone (Accounts):		
Estimated Monthly Trading:	\$	Email (Accounts):		
Company Structure: (Please tick appropriate box)	Sole Trader <input type="checkbox"/>	Proprietary Limited <input type="checkbox"/>	Public Company <input type="checkbox"/>	
	Partnership <input type="checkbox"/>	Incorporated Body <input type="checkbox"/>	Trustee <input type="checkbox"/>	

Trade References: (Minimum 3 Required):

Name:		Phone:	
Address:		Email:	
Name:		Phone:	
Address:		Email:	
Name:		Phone:	
Address:		Email:	

Full Name and Addresses of Directors/Proprietors/Partners:

1.	
2.	
3.	
4.	

Declaration:

- a) I/We certify that the above stated information is true and correct.
- b) I/We irrevocably agree to pay account 7 days from date of invoice.
- c) I/We authorise SCT Logistics to check our credit references in accordance with their *Privacy Information Statement* as attached and published on our website: www.sctlogistics.com.au
- d) I/We understand that any approval of credit is subject to the receipt of a signed copy of *SCT Logistics Transport Terms and Conditions* as attached and published on our website: www.sctlogistics.com.au

	Signed	Title	Date
Applicant 1			
Applicant 2			
Applicant 3			
Applicant 4			

Forms to be completed and returned to SCT Logistics:

- 1. SCT Credit Application
- 2. SCT Transport Terms and Conditions

Information to be read in-conjunction with the Credit Application and Terms & Conditions:

- 1. Privacy Information Statement
- 2. Privacy Policy

OFFICE USE ONLY

Check completed by:	Date:	Signed Copy of SCT's Transport T&C's Received <input type="checkbox"/>
Approved by:	Date:	Approval/Non Approval
Approval Letter Sent to Client: <input type="checkbox"/>	Date:.....	Account Code:



TRANSPORT TERMS AND CONDITIONS

1 Definitions in These Terms and Conditions:

"**Agreement**" means the agreement between the Customer and SCT for the Carriage of the Goods by SCT upon the terms and conditions set out below.

"**Carriage**" means the Services performed by SCT for the Customer.

"**Customer**" includes the Customer's representatives, agents and employees.

"**Customer's Activities**" means all things or tasks which the Customer is, or may be, required to do to comply with its obligations under the Agreement

"**Consignment Note**" means the consignment note supplied by the Customer to SCT in respect to the Carriage.

"**Consignee**" means the receiver of the Goods, its servants, agents and employees.

"**Consignor**" means the sender of the Goods, its servants, agents and employees.

"**Dangerous Goods**" has the same meaning as in the most recent edition of the Australian Code for the Transport of Dangerous Goods by Road and Rail ("**ADG Code**").

"**Goods**" means the cargo under consignment by the Consignor to SCT and in any Rolling Stock accepted from and on behalf of the Customer.

"**Rolling Stock**" includes locomotives, rail wagons and vans.

"**Services**" means the collection, packaging, storage, transport and delivery of Goods.

"**SCT Dangerous Goods Policy**" means that which is posted on SCT's website from time to time.

2 Effect of These Conditions

(a) Carriage is performed by SCT subject to these terms and conditions.

(b) The Customer agrees that:

(i) SCT employees, agents, subcontractors and each rail access authority and their employees, agents and subcontractors have the benefit of this Contract as if they were parties to it (Benefited Persons); and

(ii) SCT holds the benefit on trust for them and can, if requested by them, enforce it on their behalf.

3 Sub-Contracting

(a) The Customer authorises SCT to at its absolute discretion engage a subcontractor to perform all or part of the Carriage without first obtaining the Customer's approval.

(b) The Customer and SCT agree that SCT's subcontractor is entitled to enjoy jointly and severally with SCT the benefit of all or any part of SCT's rights under the Agreement.

(c) SCT is authorised to assign, subrogate or novate (as the case may require) all or any part of SCT's rights and liabilities under the Agreement including without limitation SCT's right to indemnity hereunder.

4 Customer's Responsibility

The Customer will:

(a) be fully responsible for the Customer's Activities, the Goods and all risks associated with Carriage of the Goods despite authorising an agent, or subcontracting or arranging a third party, to carry out any part of the Customer's Activities; and

(b) be vicariously liable to SCT for all acts, omissions and defaults of its subcontractors and agents (and those of the employees and agents of its subcontractors and agents).

(c) comply with all reasonable directions given by SCT or a Benefited Person; and

(d) Notify SCT in writing in advance of any special exemption, examination, authority or permit required in relation to the Goods.

(e) If the Customer is responsible for loading the Goods, the Customer must:

(i) ensure all Goods and any Rolling Stock or other equipment are loaded safely, securely and in accordance with any reasonable loading requirements (including any applicable rail corridor, station and siding loading gauges and dimensions);

(ii) ensure that the mass of the Goods within the container or Rolling Stock is within the carrying capacity, is evenly and safely distributed and in accordance with any

requirements (including limitations) of the relevant rail access authority; and

(iii) complete wagon tickets for each wagon or container and securely affix the wagon tickets in a visible place to the appropriate wagon (if required by SCT).

(f) Where the Customer is responsible for unloading, the Customer must ensure the Goods, containers and Rolling Stock are unloaded safely.

(g) If the Customer fails to comply with either paragraph 4(e) or 4(f), SCT may in its discretion at the Customer's cost:

(i) reload the container or Rolling Stock, or require the Customer to do so;

(ii) refuse to carry the Goods; or

(iii) remove the Goods from SCT's Rolling Stock, or require the Customer to remove the Goods.

5 SCT's Responsibility

(a) (**Not Common Carrier**) The Customer acknowledges that SCT is not a common carrier.

(b) (**Release**) SCT shall not be liable for any loss or damage to the Goods or any other loss, expenses, claims, liabilities, damage (direct or consequential) or injury to property (real or personal) or persons (including death, bodily injury or illness). This release covers any kind of loss or damage arising due to missed delivery, delayed delivery, concealed damage, deterioration, contamination, evaporation, non-delivery, negligence or failure by SCT.

6 Goods

(a) The Customer must fully and accurately describe the Goods on the Consignment Note or separately and the Goods must conform to their description. The Customer must disclose, fully and accurately any Dangerous Goods or any other dangerous items or substances that are included in the Goods. SCT may on receipt of such description, acting reasonably, withdraw its offer to provide the Services for all or any part of the Goods and shall in the case of such withdrawal refund any payment made by the Customer to SCT in respect of those Goods.

(b) The Customer warrants that:

• (**As the Consignor**) it has complied with all Commonwealth, State and Territory laws, regulations, codes, standards and other relevant requirements ("**laws**") relating to the notification, description, consigning, nature, packaging or Carriage of the Goods applicable to the Customer including but not limited to the SCT Dangerous Goods Policy requirements.

• (**As the Consignee**) it has obtained written assurance from the Consignor that all laws relating to the notification, description, consigning, nature, packaging or Carriage of the Goods applicable to the Carriage, including but not limited to the SCT Dangerous Goods Policy requirements, have been complied with. A copy of such assurance must be supplied to SCT upon request.

(c) The Customer warrants that the Goods have been packed and prepared to withstand the risks of damage to the Goods by Carriage having regard to the nature of the Goods.

(d) The Customer authorises SCT to pay as it reasonably considers necessary any charges, customs duty, excise duty and other amount required pursuant to any law relating to customs or excise, or under an order or requirement of any harbour, dock, railway, shipping, customs warehouse or other authority or company. The Customer shall reimburse to SCT any such expenses and charges incurred by SCT.

(e) The Customer authorises SCT to take any action necessary to rectify the Customer's failure in respect of the requirements on the Customer under this clause 6 and shall indemnify SCT against all charges, expenses, liabilities, claims, losses, damages and statutory penalties suffered or incurred by SCT in relation to the Carriage where such liability arises in whole or in part out of a breach by the Customer of a warranty or undertaking set out in this clause 6. The indemnity will reduce proportionately to the extent the loss or damages were caused or contributed to by the negligence of SCT.

(f) If in the reasonable opinion of SCT, any Goods are or are liable to become dangerous, inflammable, explosive, volatile, offensive or damaging in nature, the Customer authorises SCT to deal with

the Goods as it considers fit, including but not limited to destroying, disposing of, abandoning or rendering harmless the Goods without obtaining prior approval from the Customer. SCT will not be responsible to the Customer for any loss suffered by the Customer as a result of SCT exercising its discretion under this clause and the Customer shall indemnify SCT for any expenses or liabilities incurred by SCT.

7 Inspection

Where the Consignment Note or other identifying document or mark has in SCT's opinion been lost, damaged, destroyed or defaced, SCT is entitled to open any document, wrapping, package or other container in which Goods are placed or carried and to inspect the Goods to determine their nature, condition, ownership or destination.

8 Containers and Packaging

- (a) The Customer shall be responsible for all container, packaging, pallet and platform requirements.
- (b) SCT will not pack Goods unless requested in writing by the Customer.

9 Delivery

- (a) SCT is authorised to deliver the Goods to the delivery address stated on the front of the Consignment Note or any other address nominated to SCT by the Customer. A receipt or signed delivery docket for the Goods obtained by SCT from any person at that delivery address shall be conclusive evidence of delivery of the Goods.
- (b) If the nominated delivery address is unattended or if delivery to a person cannot otherwise be effected by SCT, SCT may acting reasonably fulfil its obligations to deliver the Goods by leaving the Goods at that place or may at its discretion store the Goods. If the Goods are stored by SCT the Customer shall pay or indemnify SCT for all reasonable costs and expenses incurred in or arising from such storage and SCT shall have liberty to deliver the Goods to the Customer from the place of storage at the Customer's expense.
- (c) SCT will deliver Goods at intermediate points only by special arrangement and provided suitable facilities are available at all hours.
- (d) Every reasonable effort will be made to complete Carriage by the quoted date however SCT does not guarantee delivery by that date. The Customer must accept the Goods notwithstanding any delay.
- (e) SCT will not be obliged to provide copies of signed delivery dockets to a Customer upon the expiration of 120 days from the date of delivery of the Goods.

10 Pallets

If the consignee does not have a pallet account with Loscam, Chep or other pallet provider (the Pallet Provider) SCT may, on delivery of the Goods, at its option either;

- (a) transfer the pallet back to the Customers pallet account, or
- (b) require the Customer to deliver to SCT the same number of pallets as SCT shall have delivered.

If the Customer has a pallet account with a Pallet Provider, it agrees that it will remain liable to pay the Pallet Provider for any pallets received by SCT from the Customer for 45 days from the date of receipt of the pallets by SCT after which time SCT will become liable to the Pallet Provider until the pallets are transferred off SCT's pallet account with the Pallet Provider

11 Rates

- (a) **(Profile)** the rate or rates charged by SCT for the Carriage will be determined according to the weight, measurement or value of the Goods (i.e. the profile of the Goods). SCT may at any time weigh, value or measure the Goods for the purpose of determining the charge applicable to the Carriage.
- (b) **(Up-rate)** The Customer acknowledges that the rate or rates quoted by SCT for its Services are not fixed and may change (increase or decrease) depending on the profile of the Goods.
- (c) **(Up-rate notification)** SCT will notify the Customer of any change to the rate or rates quoted by SCT for its Services as soon as reasonably practicable and before accepting a consignment.

12 Payment Terms

- (a) SCT shall be entitled to payment for its Services as soon as the Goods are despatched to SCT by or on behalf of the Customer. The total payment for the Services is non- refundable, subject to any rights the Customer has under the Australian Consumer Law
- (b) The Customer must pay the full amount of SCT's invoice (including any GST) for the Services within seven days of the invoice being issued, without deduction and without the need for a demand.
- (c) **(Default interest)** Should there occur any delay in payment in accordance with this clause, the Consignor shall pay interest on the outstanding amount at the rate of 16% per annum

calculated on a daily basis assessed from the due date until payment is received by SCT.

- (d) **(GST)** Unless otherwise stated the total charge for the Services does not include Goods and Services Tax (GST) and SCT reserves the right to increase any charge by an amount equal to the GST payable in respect of any taxable supply.

13 Confidentiality

The Parties must ensure that the terms of this agreement are kept confidential

14 Delay in Loading or Unloading

- (a) SCT may request the Customer to pay an additional charge in respect of any delay in loading or unloading the Goods except to the extent that the delay is caused by an act or omission of SCT or a person for whom SCT is responsible.
- (b) A delay shall be deemed to occur where loading or unloading takes longer than 60 minutes starting from the time that SCT reports for loading or unloading.
- (c) Labour to load or unload the vehicle shall be the responsibility and expense of the Customer.
- (d) In addition to freight, SCT may charge for:
 - (i) any additional expenses SCT incurs as a result of any incorrect declaration by the Customer of the weight, volume, description or packaging of the Goods;
 - (ii) any reasonable expense or loss incurred by SCT as a result of the Customer cancelling any Services;
 - (iii) any demurrage or detention charges (at SCT's standard rates) as a result of the Customer's act or omission which prevents SCT from using any Rolling Stock or other item of equipment;
 - (iv) any storage or other charges or expenses SCT incurs in relation to the Goods.

15 Handling of Goods

If the Customer expressly instructs SCT to use, or it is expressly agreed in writing that SCT will use, a particular method in performing any Service SCT will give priority to the method designated but if that method cannot in SCT's reasonable opinion conveniently be adopted by SCT, the Customer authorises SCT to perform the Service by another method at SCT's absolute discretion.

16 Lien and Sale

- (a) SCT shall have a lien on the Goods and any documents relating to them and on any other property or documents of the Customer in the possession of SCT for all charges payable to SCT pursuant to the Agreement.
- (b) If after demand of SCT the Customer fails to pay the charges due to SCT in respect of Carriage, SCT may at its option and without notice sell (or appoint a nominee to sell) by public auction, or privately, on any terms all or any of the Goods, property or documents contemplated by this clause.
- (c) From the net proceeds of a sale conducted by SCT (or its nominee as the case may be) under this clause SCT shall be entitled to keep an amount equal to the sum payable by the Customer in respect to the Carriage as well as any expenses incurred by SCT in storing the Goods and conducting the sale. Once the total amount of all such charges and expenses payable to SCT have been satisfied SCT shall deal with any surplus money arising from the sale and any unsold Goods, property or documents at the Customer's direction.
- (d) Any sale conducted by SCT (or its nominee as the case may be) pursuant to this clause shall not affect SCT's right to recover from the Customer any deficit between the net proceeds of sale and the total amount or any other debt due by the Customer to SCT.

17 Authority

The Customer authorises SCT acting reasonably to:

- (a) use any method for handling, transporting or storing the Goods. SCT will give priority to any instructions given by the Customer, but if those instructions cannot be followed, SCT will use another method;
- (b) deviate from any usual route of transport or place of storage;
- (c) weigh or measure the Goods where SCT's charges are based on weight or measurement;
- (d) open any container or inspect the Goods to determine their nature, conditions, ownership or destination.

18 Agreement between Parties

- (a) **(Authority)** The Customer warrants to SCT that:
 - the Customer is the owner of the goods or authorised to enter into the Agreement on behalf of the owner of the Goods, and
 - the person delivering the Goods to SCT for Carriage (or who is holding the Goods for collection by SCT) has

authority to sign the Consignment Note for or on behalf of the Customer.

- (b) **(Indemnity)** The Customer will indemnify SCT against all loss suffered and/or liabilities, expenses or penalties incurred by SCT arising from or in connection with:
- The Customer's failure to perform under the Agreement;
 - Any claim relating to personal injury or death or loss or damage (direct or consequential) to property (real or personal) of SCT or of a third-party including loss of business or profits or revenue, which results from any act or omission by the Customer under the Agreement.
- This indemnity covers, without limitation, damage arising from the act or neglect of the Customer in performing its obligations under the Agreement. The Customer's responsibility to indemnify SCT will be reduced to the extent that an act or omission of SCT contributed to the loss, damage, injury or death.
- (c) **(Costs of default)** All costs, expenses or other liability incurred by SCT to remedy any breach by the Customer shall be recoverable from the Customer upon demand in addition and without prejudice to SCT's right to damages for breach of the Agreement. The sum of any liability of the Customer arising under the Agreement shall be a liquidated debt payable by the Customer without reduction

19 Insurance

- (a) The Customer acknowledges that the goods have been insured by SCT for SCT's benefit only and that it will be the Customer's responsibility to protect the Goods against the risk of loss or damage and, at its own cost, to take out and keep current all available and adequate insurances to cover the Goods upon such terms and in such amounts as are reasonable in the circumstances.
- (b) The Customer warrants that it will take out and maintain all available and adequate insurances to cover the Goods against the risk of loss and damage by Carriage.

20 Claims for Damage or Loss

Any claim the Customer has in respect of damage or loss to Goods as a result of Carriage must be submitted in writing to SCT within 7 days of delivery. Any claim received will be processed in accordance with SCT's Customer Freight Damages policy which may be found on SCT's website www.sctlogistics.com.au. The Customer will be responsible for any damage arising out of its delay, and will indemnify SCT against all costs, losses or other liability suffered by SCT as a result of any delay.

21 FreightSafe Warranty Claims

Any claim under the FreightSafe Warranty for damage to or loss of Goods ("Claim") must be made in accordance with the terms & time limits listed below. Any claims that are not made in accordance with the terms and/or do not comply with the below time limits, will be rejected.

The Customer must lodge its claim directly with FreightSafe. To be able to successfully lodge a claim the customer must provide a copy of its marked Proof of Delivery Form (POD) and the Transport Exception Report which has been issued by SCT. The lodgement must be made within the following time limits.

- (a) Where the Receiver has indicated in writing on the consignment note / POD that loss or damage has occurred in respect of the Goods, within fourteen (14) days from the date of delivery of the Goods to the Delivery Address; or
- (b) In respect of Claims for complete non-delivery of goods that were in the possession of SCT, within fourteen (14) days after the date of dispatch specified for that consignment.

Please note, if there is no indication on the consignment note / POD, made at the time of delivery, that loss or damage has occurred, then the customer will not be entitled to make a claim under FreightSafe, except for scenario (b) above. Under all circumstances, if the customer does not possess a Transport Exception Report provided by the SCT, it will not be able to lodge a claim.

Once a claim is lodged, then the Customer will have an additional 30 days from this date to provide all necessary documentation requested by FreightSafe as part of its claim assessment process. The Customer may only make one (1) Claim per consignment. Where the customer makes a valid Claim and there are outstanding amounts owed by the Customer to SCT, SCT reserves the right to pay the Claim either directly to the Customer or as a credit to the Customer's account. All settlements will be exclusive of GST.

Claims will only be paid by SCT in respect of any consignment after the Customer has paid all outstanding Freight Charges in respect of that consignment.

22 FreightSafe Warranty Limitations

- (a) The FreightSafe Warranty is subject to the following limitations: Claims are limited to loss of or damage to the Goods only. For the avoidance of doubt, the FreightSafe Warranty does not cover any consequential loss or damage suffered by the Customer as a result of loss or damage to the Goods.
- (b) The maximum amount that may be claimed from SCT under the FreightSafe Warranty is the lesser of:
- (i) the FreightSafe Warranty Limitation Amount (for the avoidance of doubt, where no FreightSafe Warranty has been selected by the Customer the FreightSafe Warranty Limitation Amount shall be zero); and
 - (ii) the cost price of the Goods, as supported by documentary evidence acceptable to SCT (for example a copy of the supplier's invoice or evidence of actual cost of manufactured goods).
- (c) GST and freight charges relating to the consignment covered by the FreightSafe Warranty shall not be included in the calculation of any amount payable under the FreightSafe Warranty in respect of the Goods and any payment by SCT arising out of any Claim made by the Customer will be exclusive of GST.
- (d) Where a claim has been paid in full for goods damaged, SCT reserves the right to take possession of the goods as salvage and to dispose of such goods as it sees fit.

23 FreightSafe Warranty Exclusions

SCT will not be liable for any Claims made by Customers in any of the following circumstances:

- (a) Where the Customer has not selected a level of FreightSafe Warranty to apply to the consignment or has not paid the FreightSafe Warranty charge;
- (b) Where the Customer fails to submit the Claim to SCT within the relevant time limits set out above;
- (c) Where SCT is in possession of an unendorsed proof of delivery form for the consignment;
- (d) Where the Goods consigned are Excluded Goods;
- (i) "Excluded Goods" means each of the following items:
 - i. currency; negotiable instruments; jewelry; gemstones; wrought or unwrought metals; antiques; works of art; securities; drugs; weapons; living animals or plants; household and personal effects; secondhand goods, cigarettes, tobacco and tobacco products; and any valuable documents;
- (e) Dangerous Goods will be covered under a claim, subject to the full Terms and Conditions of the offering and under the condition that the loss or damage to the goods is not a direct result of the nature of the goods, noting that SCT reserve the right to destroy or dispose of goods which have in their opinion become dangerous to handle in any way.
- (f) Coverage of Dangerous Goods is subject to full and accurate disclosure of the nature of the goods, as well as full and accurate labelling of the goods which identifies the primary and subsidiary hazards of the dangerous goods and conforms with all laws, regulations, ordinances and codes that deal with the Carriage of Dangerous Goods, including but not limited to the Australian Code for the Transport of Dangerous Goods by Road & Rail.
- (g) These Dangerous Goods must be packed in a manner adequate to withstand the risks of transport with particular regard to their nature, with additional marks or symbols indicating any precautions required in handling or storing these items.
- (h) The Consignor will indemnify SCT against all loss, damage or injury howsoever caused arising out of the Carriage of any Dangerous Goods whether declared as such or not and whether or not the Consignor was aware of the nature of the Goods. The indemnity extends to Consequential Loss. If in the opinion of SCT, the Goods are, or are liable to become of a dangerous or flammable or damaging nature, the Goods may at any time be destroyed, disposed of, abandoned or rendered harmless without compensation to the Consignor and without prejudice to SCT's right to charge for the Carriage of the Goods.
- (i) Where SCT in its reasonable opinion considers the Packaging of the Goods to be inadequate for rail or road transportation;
 - (j) Where the Goods are determined by SCT to have been defective prior to the Carriage;

- (k) Where damage, mechanical failure or other operational defect in the Goods could not, in the reasonable opinion of SCT, have been caused by the Carriage;
- (l) Where SCT fails, delays or is unable to carry out its obligations under this contract due to strikes and / or lockouts (whether of SCT's own employees or those of others and whether or not SCT could have avoided the same by acceding to the demands of the employees responsible for such action), acts of God, war, terrorism, fire, flood, embargo, litigation, acts of government or any agency instrumentality or any political subdivision thereof or any other cause beyond the control of SCT;
- (m) Where the goods have been lost or damaged as a result of derailments, collisions, overturning;
- (n) Where the Goods have been returned to SCT without a bar-coded consignment note and label from SCT or otherwise than in accordance with the controlled returns procedure of SCT;
- (o) Where the Goods returned to SCT have not been scanned into the pickup depot of SCT;
- (p) Where SCT has not been responsible for the total Carriage of the Goods to the Delivery Address;
- (q) Where the Goods have not been packed in the original manufacturer's packaging or the equivalent;
- (r) Where the Delivery Address is a post office box, a roadside drop or postal mailbox.
- (s) Where the Customer has not complied with and satisfied in full any part of the freight safe process.
- (t) If SCT refuses to provide the Customer with a Transport Exception report for any reason that may be inline with the above terms.

24 Applicable Legislation

- (a) Nothing in these conditions shall be read or applied so as to exclude, restrict or modify or have the effect of excluding, restricting or modifying any condition, warranty, guarantee, right or remedy implied by law (including the Trade Practices Act 1974) and which by law cannot be excluded, restricted or modified.
- (b) Notwithstanding the preceding clause, all representations, statements, terms and conditions and warranties (whether implied by statute or otherwise) not embodied in the Agreement are expressly excluded to the fullest extent permitted by law.

25 No Responsibility for Collection of Cash

The Services under the Agreement do not include collection of cash and SCT may decline any instruction by the Customer to collect cash on delivery or other payment on behalf of the Customer or any other person. Carriage of cash shall be for the same purpose and on the same terms as the Agreement.

26 Terms and Conditions have Full Force in all Circumstances

- (a) All the rights, immunities and limitations of liability in these terms and conditions in favour of SCT shall have their full force and effect to the maximum extent permitted by law in all circumstances.
- (b) Failure by SCT to insist upon strict performance of any of the terms and conditions of the Agreement shall not be deemed a waiver thereof or of any rights SCT may have and shall not (and nor shall any express waiver) be deemed to be waiver of any subsequent breach of any term or condition of the Agreement.

- (c) The Customer's liability under the Agreement shall not be affected by any variation, waiver, forbearance or indulgence of any kind.

27 Variation of Terms and Conditions

SCT shall not be bound by any agreement purporting to vary these conditions or in respect to the Goods unless such agreement is in writing and signed by an authorised officer of SCT.

28 Provisions Severable

If any part of these Terms is declared unenforceable, all other provisions will continue to apply.

29 Assignment

The Customer must not assign, transfer, encumber or deal with any of its rights or obligations under the Agreement without SCT's prior written consent. The Agreement will bind and benefit any successors or permitted assigns of the parties.

30 Termination of Services

- (a) **(With notice)** If either party breaches any of the provisions of these Terms the other (non-defaulting) party may give written notice to the offending party specifying the alleged breach and that unless the offending party rectifies that breach within seven (7) days then the other (non-defaulting) party will terminate this agreement.
- (b) **(Immediately)** SCT may, without prejudice to any other remedy that may be available to SCT, at its option withhold or cancel any Services without notice if:
 - the Customer fails in whole or in part to perform or observe any term or condition hereunder relating to Dangerous Goods; or
 - a receiver, liquidator, trustee in bankruptcy or official manager or administrator of the Customer or any of its business or property is appointed.

31 Force Majeure

Every reasonable effort will be made to complete the Carriage in the manner contemplated by the Agreement, but the performance of it is subject to variation or cancellation owing to an act of God, outbreak of hostilities (whether or not accompanied by any formal declaration of war), riot, civil disturbance or acts of terrorism, strikes, lock outs, fire, flood, drought or any cause beyond SCT's control or that affects SCT's ability to carry out the Carriage.

32 Notices

Any notice or other communication required under the Agreement must be in writing and forwarded to the other party at that other party's published address or such other addresses as may be substituted by written notice to the other party from the party wishing to alter its address.

33 Jurisdiction

Any claim arising under the Agreement must be instituted, heard and determined in a court of competent jurisdiction in Victoria.

34 Interpretation

Unless the context requires otherwise, references anywhere in the Agreement to: **"SCT"** and **"Customer"** will include their respective agents, representatives, related entities, successors and permitted assigns; persons will include corporations; the singular will include the plural and vice versa; any gender shall include all genders; and two or more persons will bind them jointly and severally.

Acknowledgement by Customer

The Customer, or its authorised representative, hereby acknowledges that they have read and accept these Terms and Conditions.

Customer Name: Representative

Name: Representative

Title:

Address:

Signature: Date: / /



PRIVACY INFORMATION STATEMENT

1. SCT may collect personal information from you to assist us in providing you with transport services.
2. We comply with the Australian Privacy Principles in the Privacy Act 1988 which concern how personal information may be collected, used, disclosed and stored.
3. Personal information may be required for the following purposes:
 - a. Providing you with goods and services;
 - b. Maintaining warranty information;
 - c. Verifying your identity to secure your information;
 - d. Arranging payment for goods and services;
4. SCT may collect personal information about individuals from third parties where it is necessary and where the information cannot be obtained directly. This may be required where:
 - Obtaining references about your business from third parties.
5. We may disclose personal information to third parties where necessary, for the following purposes:
 - To our contractors or agents to assist in providing you with goods and/or services.
6. If we cannot collect personal information or you choose not to provide us with that information we may be:
 - a. Unable to provide you with goods and services;
 - b. Unable to extend you credit for goods and services and may therefore require payment in advance.
7. SCT has a privacy policy which sets out:
 - a. How you may access or amend information held or collected by us
 - b. How you may complain about the way that we collect, use, store or disclose personal information.

If you would like to obtain a copy of our privacy policy, please write to:

Privacy Officer
SCT Logistics
PO Box 373
LAVERTON VIC 3028

Telephone 03 9931 5333

Email: information@sctlogistics.com.au



PRIVACY POLICY

SCT Opco Pty Ltd (ABN 35 651 271 966) trading as SCT Logistics, ("SCT", "we", "our" or "us") is in the business of Transport and Logistics. SCT operates a website under the domain name: www.sctlogistics.com.au ("Website").

We recognise the importance of maintaining the privacy of the personal information of the individuals we deal with in conducting our business.

This Privacy Policy applies to the collection, use and disclosure of personal information by SCT, and is made in accordance with the Australian Privacy Principles which apply to SCT pursuant to the *Privacy Act 1988* (Cth) ("Privacy Act").

In the event of inconsistency between this Privacy Policy and the Privacy Act, the Privacy Act will prevail.

You agree to the terms of this Privacy Policy if you:

- engage us to provide you with our services;
- contact us to enquire about our services; or
- visit our Website.

How Is Personal Information Collected By SCT?

SCT generally collects personal information from you directly, for example when you:

- contact us to enquire about our services, whether by phone or email, via an on-line enquiry, or in person; or
- complete the approved Application for Credit form.
- engage us to provide you with our services.

We sometimes also collect personal information from other sources such as:

- credit reporting bodies; and
- publicly available sources of information.

We will take reasonable steps to notify you about our collection of your personal information and will provide all relevant information prescribed under the Privacy Act.

We will only collect personal information by lawful and fair means. We will destroy or de-identify any personal information we receive if we would not ordinarily be permitted to collect that information under the Privacy Act.

What Kinds Of Personal Information Are Collected By SCT?

The personal information we may collect includes:

- your name;
- general contact information such as address, telephone, fax and email;
- any queries you have, and our response to those queries;
- the goods or services you acquire from us;
- financial information including bank account and credit card details to process payments; and
- financial information including credit ratings provided by credit reporting bodies.

How Is Personal Information Used By SCT?

We will use the personal information we collect from you to provide you with the services that you have requested or otherwise to enable us to carry out our business as a Transport and Logistics provider. This includes:

- supplying our products and services to you;
- responding to your queries;
- marketing including email marketing, promotional and educative activities;
- enforcing the terms and conditions of our engagement with you;
- ensuring compliance with our statutory obligations;
- conducting credit checks; and
- providing quality assurance for our services and monitoring the performance of our business.

When we collect personal information about you, we will not use that information for any purpose other than the primary purpose for which it is collected, except as otherwise set out in this Privacy Policy or as permitted or required by the Privacy Act.

How Is Personal Information Disclosed By SCT?

We may disclose your personal information in the following ways:

- To credit reporting bodies (CRBs) for the purposes of assessing applications for commercial credit from us
- other disclosures incidental to providing Transport and Logistics to you
- If SCT sells all or part of its business operations to another party, our client database may form part of the sale such that personal information is disclosed to the new owner of the business.

SCT will not otherwise use or disclose any information about you without your consent, except as otherwise required or permitted under the Privacy Act.

We do not disclose personal information to any recipients located outside Australia except as required or permitted under the Privacy Act.

Does SCT Use Personal Information For Direct Marketing Communications?

We may contact you using the contact details which you provide to us in order to provide you with direct marketing communications about our services and business.

We will comply with our obligations under *Spam Act 2003* (Cth) and the *Do Not Call Register Act 2006* (Cth) in relation to such direct marketing communications.

You may opt out of receiving direct marketing communications from us at any time by contacting us using the details set out below.

How Does SCT Store Personal Information?

We will take all reasonable steps to protect personal information from misuse, interference, and loss, and from unauthorised access, modification or disclosure.

We store personal information we collect on secure servers and/or in hardcopy records stored in secure access facilities. We require our employees and contractors to protect the confidentiality of the personal information we hold.

Where we no longer require your personal information, we will take reasonable steps to destroy it.

How Can I Access, Change Or Delete SCT's Records Of My Personal Information?

You may request access to our records of your personal information by contacting us using the details set out below. We will generally make your information available to you within 14 days of receiving your request. However, we may require you to pay a reasonable charge for access. We also reserve the right to refuse you access to your information in certain circumstances permitted by the Privacy Act.

SCT will use its best endeavors to ensure that the personal information it holds is accurate, complete and up-to-date.

If you wish to update your personal information, please contact SCT using the details set out below to request an amendment to your record. Where it is established that personal information, we hold about you is not accurate or up-to-date, we will take all steps necessary to amend it.

Changes To The SCT Policy

We reserve the right to change this Privacy Policy at any time. We will notify you of the changes by publishing an updated version of the policy on our Website and providing a general communication via email, if we hold your email details on file.

How Can I Make A Query Or Complaint About Privacy?

If you have any enquiries about this Privacy Policy or wish to make a complaint about a matter relating to privacy, please contact us using the details set out below.

To contact SCT about this Privacy Policy, you may:

- write to us at:

Privacy Officer
SCT Logistics
PO Box 373
LAVERTON VIC 3028

Telephone: 03 9931 5333

Email: information@sctlogistics.com.au

SCT takes complaints seriously, and upon receipt will examine the complaint and instigate internal procedures to ensure compliance with the Privacy Act.